

S THE SURGICAL
M MANUFACTURERS
T & TRADERS
A ASSOCIATION

(Registered Under Societies Registration Act 1860)



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Ref: SMTA/Nov.-2021/AGM-68/Agenda

November 9th, 2021

AGBM INVITE & AGENDA NOTICE

The 68th Annual General Body Meeting of The Surgical Manufacturers and Traders Association will be held on **Saturday, the 4th December, 2021 at 7.00PM**. The venue of meeting is **Hotel The Leela Ambience, Gurugram Hotel & Residences, Ambience Island, NH-8, Gurugram-122002**.

The Agenda of the AGM is here as under:-

1. Welcome Address by the President.
2. Confirmation of minutes of the 67th AGBM held on 31st August, 2019.
3. Approval and Adoption of Resolution(s) if any passed by the Executive Body.
4. Adoption of the Audited Annual Accounts.
5. Appointment of Auditors for next term.
6. Introduction with New Members
7. Award Distribution.
8. Secretary's Report.
9. Lucky draw for Early Birds.
10. Certificate Distribution to Governing Body.
11. Any other matter with permission of the Chair.
12. Election of the office bearers.

You are requested to kindly grace the occasion with your benign presence.

Note: The Quorum for the meeting will be observed till 07.30PM. In case the quorum is not there, the meeting will be adjourned for half an hour and will resume at 08.00 pm for which no minimum quorum is required.

* As per SMTA Constitution Only ONE Partner / Director or Proprietor can represent the member firm. THE OTHER PARTNER / DIRECTOR OF THE MEMBER FIRM will be considered as **Guest**.

A charge of Rs.1,500/- per Guest* will be applicable.

With warm Regards

Puneet Bhasin
Secretary - SMTA

- ❖ KINDLY MARK THE DATE OF AGM AND PLEASE ENSURE YOUR PUNCTUAL PRESENCE.
- ❖ MEMBERS ARE REQUESTED TO KINDLY CLEAR DUES IF ANY, BEFORE THE AGM.
- ❖ KINDLY KEEP THE PHONES IN SWITCHED OFF MODE, WHILE AGM IS IN PROGRESS.

